

## Application form: Islington Self-build and Custom Housebuilding register

Islington's Self-build and custom housebuilding register is divided into two parts:

- Part 1 keeps track of local demand for self-build and custom housebuilding which must be met via the grant of sufficient development permissions for serviced plots of land.
- Part 2 keeps track of general demand for self-build and custom build, with no requirement to grant sufficient development permissions for serviced plots of land to meet this demand.

Eligibility for Part 1 or Part 2 of the register is dependent on submission of appropriate information required by regulations and to address local eligibility conditions. Local eligibility conditions include:

- a requirement to demonstrate a 'local connection', which applies to all applications for Part 1 of the register (an exception applies to persons in the service, or who have been in recent service of, the regular armed forces of the Crown); and
- a requirement to demonstrate sufficient financial resources to purchase land, which applies to Parts 1 and 2 of the register.

Further detail about the different parts to the register and local eligibility conditions can be found in the accompanying guidance notes available on the council's [website](#).

You should provide all the necessary information with the completed application form to allow for applications to be assessed. Following receipt of your application we will assess the information you have provided and confirm in writing if you are, or are not, eligible for entry in Part 1 or Part 2 of the register as appropriate. If an application is incomplete or there is insufficient information for it to be assessed, this may result in applications being refused.

If you are accepted on to the register this will be conditional on the receipt of the required fee and you may be removed from the register if this fee is not paid. Further information about fees and how to pay can be found in the fees guidance note available on the council's [website](#).

Please return completed forms by email to [LDF@islington.gov.uk](mailto:LDF@islington.gov.uk) or by post to Freepost, RSEA-CUHA-YYAS, Planning Policy, Islington Council, 222 Upper Street, London N1 1XR.

Please note that the register will not be made public, although the council may report headline data - such as the overall demand for self-build in Islington - in the Annual Monitoring Report.

This form is set up as an editable PDF. You can save an email completed form back to [LDF@islington.gov.uk](mailto:LDF@islington.gov.uk). If you would like a word version of the form please email [LDF@islington.gov.uk](mailto:LDF@islington.gov.uk).

### 1a. Personal details (Individuals or lead contact for associations)

The regulations stipulate the following information requirements. We may ask for further evidence to confirm the information below. Where you are applying on behalf of multiple households, known as associations of individuals, please provide details of the lead contact.

First name:

Surname:

Name of organisation (if applicable):

Email address:

Telephone number:

Home address:

Correspondence address (if different from above):

Date of birth:

Nationality:

Declaration (individuals or households looking to build a single home):

I confirm I am seeking (either alone or with others) to acquire a serviced plot of land in the London Borough of Islington for my own self-build and custom housebuilding

Signature of lead contact (type name if submitting online):

Date:

### **1b. Associations of individuals**

Multiple individuals/households and organisations acting on behalf of multiple individuals/households seeking to build multiple homes. This declaration should be completed by the lead contact named in section 1.

**Name and address of the association** (if different from section 1)

Name:

Address:

### **Details of each individual**

The following information is required for each member of the association. Each individual is required to agree to the following declaration in the declaration box: "I confirm I am seeking (either alone or with others) to acquire a serviced plot of land in the London Borough of Islington for my own self-build and custom housebuilding.

<i>Name</i>	<i>Address</i>	<i>Date of birth</i>	<i>Nationality</i>	<i>Declaration</i>

*(Please note: we may ask for further clarification about the number of members, how these relate to the number of households and their eligibility).*

In total, how many serviced plots is the association seeking to acquire?

Signature of lead contact (type name if submitting online):

Date:

## 2. Local Eligibility Conditions

**Local connection:** required for entry in Part 1 of the register

I/we meet the local connection test and have provided evidence to support this:

Please tick this box to confirm that you have submitted evidence to demonstrate that the 'local connection' test has been met. Details of required evidence are set out in the guidance note on the council's website. The council will assess any evidence submitted to determine whether the test has been met. Failure to provide sufficient evidence may result in an application be refused. If you are submitting an application for an association you will be required to provide evidence of local connection for each individual.

**Financial resources:** required for entry in Part 1 or Part 2 of the register

I/we confirm we meet the sufficient resources to purchase land for self-build and custom housebuilding:

Please tick this box to confirm that you have submitted evidence to demonstrate that you have sufficient resources to purchase land in the borough. Details of required evidence are set out in the guidance note on the council's website. Failure to provide sufficient evidence may result in an application be refused. If you are submitting an application for an association you will be required to provide evidence of local connection for each individual.

## 4. Additional information

The council considers the following additional information is important in helping to assess the demand for self-build and custom build and how this demand could be met. For associations of individuals, please provide the information below for each member of the association. Please note that for people who live in the borough additional information is required to demonstrate that the 'local connection' test has been met in order to be entered in Part 1 of the register. Please see the guidance note for further information about this.

Connection to Islington (tick all that apply):

I live in Islington

I work in Islington

I have a family connection

None of the above

Are you on the council's housing register?      Yes      No

What is the current tenure of your home?

Social rented

Shared ownership

Private rented

Owner occupied

What type of development are you interested in (tick all the apply):

Self-build

Individual custom build

Group custom build

Number of bedrooms you would be looking to achieve through the build?

Do you have a specific plot size in mind? (please state in hectares)