Section 5: Your festival costs and budget template

**You can download and use this template.**

**Remember to save when completed and then upload as part of your application.**

|  |  |
| --- | --- |
| Please state the total amount you are **requesting** from the Community Festivals Fund **annually**:  (maximum annual grant - £2,500) | £ |
| Please state the **total cost** of your festival | £ |

**Please provide a total breakdown of your festival costs and income**

**Key things to remember:**

* **Your budget must balance (your income needs to be the same as your expenditure).**
* **Please break down your figures clearly so we can see how you have worked out costs.**
* **You can add extra rows to all tables if required.**

# Income

(Include requested Islington Community Festivals funding and **all** additional funding sources in your calculations **not** including any in-kind support)

| **Income** | **Description** | **Status: Expected or confirmed?** | **Amount £** |
| --- | --- | --- | --- |
| Request from **Islington Community Festivals Fund**  (For the financial year April 2023 – Mar 2024) |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total festival income** |  |  |  |

# Expenditure

Your expenditure should be for the **total cost** of the festival for the financial year Apr 2023 – Mar 2024.

| **Expenditure** | **Description** | **Amount £** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total festival expenditure** | |  |

# In-kind support

Please describe any in-kind support you have or hope to secure to support delivering the project.

| **Description** | **Status: Expected or confirmed?** | **Amount £** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total in-kind support** | |  |

**When completed, please save and upload as part of your application.**