

# Cyclical Improvement Works

Resident consultation

Newington Green Cyclical Improvement Programme



1 October 2021

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## Purpose of this booklet

- To provide you with information about the proposed works and the reasons for the works.
- To provide you with the contact details of the Project Team who will be overseeing these works and the Project Liaison Officer, who will be your contact if you have any questions or comments.
- To advise on Section 20 procedures for leasehold properties and the terms of recharge for the works.

## What are Cyclical Improvement Works?

The works proposed are part of the **Cyclical Improvement Programme (CIP)**. These works are programmed on a seven to ten-year inspection cycle. This does not mean that we will carry out works to a block every seven to ten years, but will survey the block in order to identify areas requiring works in the near future. The Cyclical Improvement Programme comprises both preventative maintenance works and improvement works.

**Preventative maintenance works** are actions that are required to ensure the best possible performance of the building fabric for a further seven to ten years. These are typically remedial and investigative works that minimise the occurrence of leaks, damp penetration and other problems which may have greater consequences if left unattended to.

**Improvement works** are those that are necessary to ensure acceptable living conditions in the building. These are usually the addition of items or features that were not a part of the original building design but are now considered a necessity. Examples include improvements to the thermal performance of the building or addition of fire safety features.

## How do Islington Council decide on works?

Works are identified based on a range of sources including:

- The repairs history for the building
- Resident observations arising from an early stage consultation meeting
- Inspections carried out by Islington Council surveyors
- Detailed investigative surveys carried out by specialists and the contractors

The Project Manager, a surveyor, or an architect, reviews all of the above evidence and decides what works need to be done. The cost of the works is then estimated by a Quantity Surveyor and presented to senior management for approval.

All works are carried out in accordance with Islington Council's standard specifications. For several items, e.g. window repairs, the extent of works is estimated at this stage, and will only be finalised when the works are underway.

These works will be identified by the contractor through detailed surveys, but they will only proceed on agreement of the Islington Council Project Manager and Clerk of Works.

## List of properties

The properties this booklet refers to are listed in the table

<b>Address</b>	<b>Total properties</b>	<b>Tenanted properties</b>	<b>Leasehold properties</b>
1-16 Beresford Lodge	16	13	3
1-24 Callaby Terrace	24	19	5
1-30 Greenhills Terrace	30	18	12
1-25 Lexfield House	25	17	8
1-51 Newington Green Mansions	51	32	19
13-67 Northampton Park	28	15	13
62-82 St Pauls Road	11	9	2 - Freehold
2-16 Tilney Gardens	8	5	3 - Freehold
17-33 Tilney Gardens	9	8	1 - Freehold
<b>Total</b>	<b>202</b>	<b>136</b>	<b>60</b>

# Project team

The Islington Council project team will include:

Role	Name
Project Manager / Building Surveyor	Patrick Corera
Project Liaison Officer	Richard Berwick 02075275343 <a href="mailto:Richard.Berwick@islington.gov.uk">Richard.Berwick@islington.gov.uk</a>
Cost Consultant	Sulaiman Mulla
Leasehold Consultation Officer	<a href="mailto:HomeOwnership@islington.gov.uk">HomeOwnership@islington.gov.uk</a>
Health and Safety Co-ordinator	Mick Neal
Electrical Engineer	John Prescod
Mechanical Engineer	Tony Barron

Please ensure you direct all your enquiries to the Project Liaison Officer.

# 1-16 Beresford Lodge



The proposed works:

- Erect scaffolding to access all elevations
- Ease and adjust windows and replace any defective ironmongery
- Renew asphalt covering to all communal walkways to rear elevation
- Repair render surfaces to front /rear elevation and prepare and paint all rendered surfaces
- Upgrade block power to include emergency LED lighting to all communal areas
- Prepare and paint communal stairwell landing walls and ceilings with fire retardant Class 'O' finish
- Leave all rainwater outlets free flowing
- Wash down all windows upon completion of works
- Renew electrical main distribution to dwellings to include all mains laterals
- Prepare and paint all previously painted surfaces to include all railings and balustrades and all external doors
- Power wash communal flooring

# 1-24 Callaby Terrace



The proposed works:

- Erect scaffolding to access all elevations
- Renew existing single glazed aluminium windows with aluminium double glazed units
- Renew all roof covering to include new felt covering with insulation to flat areas and all slates to pitched roofs
- Upgrade block power to include emergency LED lighting to all communal areas
- Leave all rainwater outlets free flowing
- Renew electrical main distribution to dwellings to include all mains laterals
- Remove paving slabs to communal walkway and private roof terraces, introduce insulation to include felt covering to also include flashings
- Prepare and paint all previously painted surfaces to include all railings and balustrades and all external doors
- Re-point defective areas of brickwork to terrace areas
- Carry out repairs to concrete lintels

# 1-30 Greenhills Terrace



## The proposed works:

- Erect scaffolding to access all elevations
- Renew existing single glazed aluminium windows with aluminium double glazed units
- Renew all roof covering to include new felt covering with insulation to flat areas and all slates to pitched roofs
- Upgrade block power emergency LED lighting to all communal areas.
- Leave all rainwater outlets free flowing
- Renew electrical main distribution to dwellings to include all mains laterals
- Remove paving slabs to communal walkway and private roof terraces, introduce insulation to include new felt covering
- Prepare and paint all previously painted surfaces to include all railings and balustrades and all external doors
- Re-point defective areas of brickwork to terrace areas
- Carry out any repairs to concrete lintels

# 1-25 Lexfield House



The proposed works:

- Erect scaffolding to access all elevations
- Ease and adjust windows and replace any defective ironmongery
- Carry out concrete repairs to face of concrete floor slab and prepare and paint
- Upgrade block power emergency LED lighting to all communal areas
- Leave all rainwater outlets free flowing
- Wash down all windows upon completion of works
- Renew electrical main distribution to dwellings to include all mains laterals
- Prepare and paint communal stairwell landing with fire retardant Class 'O' finish, to all previously painted surfaces
- Re-point defective areas of brickwork
- Power wash communal flooring
- Replace all defective timber cladding to all elevations
- Prepare and paint all previously painted surfaces to also include timber cladding and balustrading

# 1-51 Newington Green Mansions



The proposed works:

- Erect scaffolding to access all elevations
- Prepare and paint sash windows to include 'Timbercare' repairs where necessary. Ease and adjust windows and replace any defective ironmongery
- Upgrade block power emergency LED lighting to all communal areas
- Leave all rainwater outlets free flowing
- Carry out stonework repairs to all Stucco ornamental details. Brick repairs to include re-pointing and prepare and paint all previously painted surfaces
- Carry out repairs to roof covering to replace defective slates/ridge tiles and renew all defective flashings, coping stones. Upgrade loft insulation
- Prepare and paint communal stairwell landing walls and ceilings with fire retardant Class 'O' finish
- Prepare and paint all previously painted surfaces to include all communal cupboard doors and balustrading
- Renew flat roof covering over communal entrance 1-3 Newington Green Mansions
- Carry out fire separation works to loft area in roof space
- Carry out damp proofing works to communal areas (1-3 Newington Green Mansions)

## 13-67 Northampton Park



The proposed works:

- Erect scaffolding to access all elevations
- Ease and adjust windows and replace any defective ironmongery
- Renew all roof coverings to front and rear elevation bay windows
- Leave all rainwater outlets free flowing
- Wash down all windows upon completion of works
- Re-asphalt concrete steps
- Carry out concrete repairs to face of concrete floor slab and concrete lintels
- Upgrade loft insulation where accessible
- Hack off and relay defective 'tarmac' paving to hardstanding by entrance steps
- Replace missing bin/meter cupboard doors or defective gates
- Prepare and paint tenanted front entrance doors
- Renew damaged metal railings to front elevation and supply and fix any missing metal gates leading to lower levels
- Prepare and paint all previously painted surfaces to include meter cupboard doors and timber panelling to porch area by front entrance doors

## 62-82 St. Pauls Road



The proposed works:

- Erect scaffolding to access all elevations
- Renew existing front timber sash windows and rear casement windows with double glazed units
- Repair render surfaces to front elevation and prepare and paint all rendered surfaces
- Leave all rainwater outlets free flowing
- Renew all defective timber fencing to rear elevation
- Prepare and paint all previously painted surfaces including all railings
- Prepare and paint front entrance doors and all previously painted surfaces to front and rear elevations

## 2-16 and 17-33 Tilney Gardens



### The proposed works:

- Erect scaffolding to access all elevations
- Renew existing single glazed aluminium windows with aluminium double glazed units
- Renew all roof covering to include new felt covering with insulation to flat areas and slates to pitched roofs
- Leave all rainwater outlets in free flowing
- Prepare and paint all previously painted surfaces to include all railings and balustrades and all external doors
- Re-point defective areas of brickwork to terrace areas
- Re-bed uneven paving slabs
- Carry out repairs to any defective timber cladding to porch entrance and prepare and paint
- Carry out repairs to concrete lintels

# Proposed programme

## **Section 20 (S20) consultation (for leaseholders)**

During the 30-day consultation period, you are invited to make observations in writing on the proposed works. We will review the S20 observations received during the consultation period, and if required make relevant amendments to the scope of works.

## **Issue contractor with order**

Once the S20 consultation period with leaseholders is complete, the contractor will be issued with an order for the works. This process usually takes approximately six to eight weeks.

## **Pre-start residents meeting**

This will be arranged once the order is placed, but before works start on site. All residents are invited to this meeting. You will be able to meet the contractor's site team and a programme for the works on site will be made available, together with details of site set up and other relevant information.

## **Works on site**

We currently estimate works will start in January 2022 and take 9 months to complete. Once works start you will receive regular newsletters from the contractor to keep you informed on progress. Furthermore, this repair work will be done in a safe way, in accordance with the relevant Covid-19 restrictions.

## **Completion and payment**

Leaseholders will not be invoiced until after the works are completed and a final account is agreed. Leaseholder contributions will be calculated according to the actual costs incurred. Islington Council offers a range of payment terms. Further details are on our website at:

[www.islington.gov.uk/housing/repairs-and-estate-management/major-works](http://www.islington.gov.uk/housing/repairs-and-estate-management/major-works)

## How was the contractor selected?

Islington Council's Cyclical Improvement Programme is delivered under a Long Term Agreement (LTA) construction contract which was last awarded in 2020, and will run until 2030. **Mears Limited** were awarded the contract for the east of the borough.

Prior to the award of the contract, Islington Council consulted with leaseholders on the selection of the contractors. This was a competitive tendering exercise. The exercise was carried out in line with public contracts regulations in order to ensure best value money was secured in an open and transparent manner.

This tendering process has given the following benefits:

1. All leaseholders pay according to the same costs.

This method protects leaseholders from particularly high tender costs, which could occur due to particular activity in the market or a lack of interest in particular projects. This would be particularly true of low-rise blocks (under 4-stories) or those requiring limited work.

2. Efficiency gains in tendering activities.

Tendering under public procurement rules is an onerous and time-consuming task. The use of a LTA simplifies this by using one major tender action, instead of several hundred smaller ones. The consequence of not using this would probably be a need to increase the professional fees charged to leaseholders.

You can find out more information on fire safety or improvement works planned for your block or estate, by visiting our major works page on our website at

[www.islington.gov.uk/housing/repairs-and-estate-management/major-works](http://www.islington.gov.uk/housing/repairs-and-estate-management/major-works)

## How are the costs for the works calculated?

The cost of the works are calculated by Islington Council's professional Quantity Surveying team using rates agreed with the contractors for all projects in the Capital Programme.

At this stage of the project, there are quite a number of estimates as to the amount of work to be done (known as "provisional sums"). This is typical with existing buildings.

### **Contingencies**

There is a high chance of discovering the need for additional works on site and a contingency sum is included to allow for anticipated unknowns. In particular we include an amount to allow for discovery of asbestos that requires removal.

### **Professional fees**

These cover fees for the project team. These are the Project Manager and Surveyor, the Quantity Surveyor (or cost consultant), the Clerk of Works (or quality inspector) and the Health and Safety Co-ordinator.

In addition there is a Project Liaison Officer and Leasehold Consultation Officer available to answer your queries at any stage during the project.

## S20 observations

You are invited to make formal written observations on the proposed scope of works outlined in this leaflet.

The council has to give consideration and respond to all formal observations received. Amendments may be made to the scope of works as a result, but the council is not obliged to act on observations.

Please refer to your Section 20 consultation letter for details on how to submit an observation, but note that the council only has to respond to those received in writing.

Questions asked at the Section 20 meeting are recorded, however, these are not treated as formal observations.

## Thank you

Thank you for participating in this resident consultation.

If you have any comments about the proposed works outlined in this booklet, please contact the Project Liaison Officer, Richard Berwick at [richard.berwick@islington.gov.uk](mailto:richard.berwick@islington.gov.uk) or 02075275343