

Short term/holiday sublet registration form

Please complete this form if you are renting out your leasehold property for short term/holiday lets. For standard sublets (i.e. if you rent out your property for six months or more at a time) please complete our standard online [Sublet registration form](#).

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|---|-------------------------------|-------------|
| 1. Leasehold property address: | | |
| 2. Name of leaseholder(s): | | |
| 3. Correspondence address: | | |
| 4. Telephone number: | | |
| 5. Email address: | | |
| 6. Please confirm how/where the property is being advertised for short-term/holiday lets e.g. airbnb.co.uk | | |
| 7. Please pay the registration fee by calling 020 7527 7715 | Date fee paid: | |
| | Payment reference (if known): | |
| 8. Declaration: | | |
| <p>I/we:</p> <ul style="list-style-type: none"> agree only to let the property out for no more than 90 days per calendar year (from 1 January to 31 December) on a short-term basis, even if planning permission is given. I understand that doing otherwise constitutes a breach of lease and invalidates the building insurance. understand that as leaseholder(s) of the property I/we remain responsible for complying with the lease including ensuring that tenants/their visitors don't cause a nuisance/anti-social behaviour and don't cause damage to the property/block/estate or use the property for illegal or immoral purposes understand that I/we remain responsible for paying the council's costs in relation to any breach of lease, even if the breach has been caused by our tenants/their visitors have read the Government's guide to fire safety (this applies to short-term lets and it explains how to carry out a fire risk assessment and how to improve fire safety measures) https://www.gov.uk/government/publications/do-you-have-paying-guests understand the property is not covered for accidental damage under the building insurance policy while it is being sublet understand the requirement to notify the building insurer if the property is unoccupied for more than 30 consecutive days have/will notify the mortgage lender (if there is one) that the property is being used for short-term lettings understand this short-term/holiday sublet registration is valid for 12 months and that if the property continues to be sublet after that, I/we must re-register the sublet for another 12 months confirm that the details given above are correct. | | |
| Signed: _____ | | Date: _____ |

Please email your completed form to homeownership@islington.gov.uk or post it to us at Home Ownership Services, Islington Council, 222 Upper Street, London, N1 1XR