



## Street Trading

### New Designation Application form

Section 21(1) London Local Authorities Act 1990  
(as amended)

#### Street Trading Team

222 Upper Street, London N1 1XR

**T** 020 7527 3830

**E** [Street.trading@islington.gov.uk](mailto:Street.trading@islington.gov.uk)

**W** [www.islington.gov.uk](http://www.islington.gov.uk)

1. [insert your full name]

2.) of, [Insert your full home address]

Postcode

3.) Date of birth:

4.) Telephone No.

5.) Business Name:

6.) Business Address:

6.a) Email Address:

7.) Business telephone Number:

8.) Location (or Address) of area applying for designation:

9.) Proposed Trading Days and Times

10.) Have you attached photographs and/or maps as supporting evidence?

11.) Have you included any references or letters of support?

11 a.) If **yes** give details

12.) Class of commodities:

13.) Now draw a basic sketch of the location highlighting the area being applied for – include dimensions and distances (you may use a separate piece of paper if you prefer).

14.) Dimensions of footpath or carriageway.		
15.) Dimensions of Area to be designated	m	X m
16.) Total Area in square metres	sq m	
17.) <b>Do you have any unspent convictions</b> (as defined by the Rehabilitation of Offenders Act 1974) <b>or any criminal proceedings currently pending against you?</b>	YES*	NO*

17.a) If Yes please give details;

18.) **Have you ever been refused a street trading licence, or had a street trading licence revoked?**

YES\*

NO\*

18.a) If Yes please give details;

19.) **Have you previously held or do you currently hold a street trading licence in Islington or elsewhere?**

YES\*

No\*

19.a) If Yes please give details;

\* Delete as appropriate.

20.) How would you dispose of any waste produced by your business?

21.) What facilities for re-cycling waste do you propose to have in place?

22.) If you are handling food what washing facilities, refrigeration and hygiene procedures would you have in place?

23.) If applicable, what form of electrical supply do you intend to use?

24.) What type of receptacle or stall are you proposing to use and where will you store your receptacle/s when not in use?

25.) You may add a brief supporting statement for your application below. (if you wish you may continue on a separate sheet of paper.)

26.) Declaration

**I HAVE READ AND UNDERSTOOD THE STREET TRADING GUIDANCE NOTES LAYING OUT THE PROCEDURE AND PROCESS FOR APPLYING FOR DESIGNATION OF A SITE [AS DESCRIBED ABOVE] FOR THE PURPOSE OF STREET TRADING IN ISLINGTON.**

**I UNDERSTAND THAT THE DESIGNATION PROCESS DEPOSIT OF £1,025 IS NON-REFUNDABLE AND THAT THE PROCESS WILL NOT COMMENCE UNTIL THE DEPOSIT HAS BEEN PAID IN FULL.**

**I UNDERSTAND THAT THE PROCESS MAY FAIL AT ANY STAGE RESULTING IN THE FORFEIT OF THE DEPOSIT.**

**I UNDERSTAND THAT ISLINGTON COUNCIL'S STREET TRADING SECTION RESERVES THE RIGHT TO DISCONTINUE THE PROCESS AT ANY TIME THE PROCESS HAS FAILED TO MEET CRITERIA AS LAID OUT IN THE LONDON LOCAL AUTHORITIES ACT 1990 (AS AMENDED) AND THE DEPOSIT WILL BE FORFEITED.**

**I CONFIRM THAT THE INFORMATION GIVEN IS CORRECT TO THE BEST OF MY KNOWLEDGE. I ALSO ACKNOWLEDGE THAT IF ANY OF THE INFORMATION I HAVE PROVIDED IS SUBSEQUENTLY FOUND TO BE FALSE IT MAY RESULT IN MY APPLICATION BEING REFUSED AND I WILL FORFEIT THE DEPOSIT.**

27.) Dated:

28.) Signature of applicant

***Please Note:*** This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies in order to assist either the Council or those other bodies in the prevention or detection of fraud, including (but not limited to) bodies specifically concerned with auditing or administering public funds."

**Office use only**

1. Photographs
2. Map/s
3. Designation fee £1025
4. References