

**The London Borough of Islington Designation of an Area for Additional Licensing of Houses in Multiple Occupation 2015**

**Fees for Mandatory Licensing Scheme and Additional HMO Licensing Scheme – 1**  
**April 2019 to 31 March 2020**

Application fee	£288 per letting*	*A letting includes: a. bedsit rooms b. bedrooms in a shared house or flat which is occupied by more than one household (even if there is only one tenancy agreement for all tenants) c. self-contained flats in single household occupation within the HMO
Application fee for LLAS Accredited** licence holder or manager	£245 per letting*	* See note above.
Assisted application	Additional £352 per HMO	Added to the above for assistance with measuring rooms, producing plans and completing the application form.
Renewal of licence	£224 per letting*	If no change in property or licence holder or manager, otherwise fee charged as for new application * See note above.
Renewal of licence for LLAS Accredited** licence holder or manager	£202 per letting*	If no change in property or licence holder or manager, otherwise fee charged as for new application * See note above.
Minor amendments	Included	Change of Address (for licence holder or manager)
Change of Manager (if no change of licence holder) ***	Included	Licence holder changing nominated manager (manager has to complete a Fit & Proper Person declaration)
Variation of licence (if no change of licence holder) ***	Included	Material change to the licence such as new facilities installed and licence can be varied for a greater number of occupiers
Revocation of licence / no longer licensable / refuse to licence / numbers of occupants reduced by conditions on licence	No refund	Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence
Student Accommodation:- Application fee for large student accommodation developments	£33 per bed space	This fee only applies to licensable large scale purpose built or converted student accommodation where the provider has signed up to the ANUK/Unipol Code of Practice.

## Fees for licensing s257 HMOs – Converted buildings containing self-contained flats

1 April 2019 to 31 March 2020

Application fee	£703 per building*	*Any building converted into self-contained flats where: <ul style="list-style-type: none"> <li>The conversion work did not comply with the Building Regulations 1991 (or later regulations if applicable) and it still does not comply; <u>and</u></li> <li>Less than two thirds of the flats are owner-occupied by freeholders or long leaseholders (21 years or more)</li> </ul> (these are known 's257' HMOs)
Application fee for LLAS Accredited** licence holder or manager	£597 per building	* See note above. (This reduces the need for background checks on fitness/competency to manage and therefore reduces processing costs)
Assisted application	Additional £181 per building	Additional cost of assistance with completing the application form in respect of a converted building (s257 HMO).
Renewal of licence	£565 per building*	If no change in property or licence holder or manager, otherwise fee charged as for new application * See note above.
Renewal of licence for LLAS Accredited** licence holder or manager	£490 per building*	If no change in property or licence holder or manager, otherwise fee charged as for new application * See note above.
Minor amendments	Included above	Change of Address (for licence holder or manager)
Change of Manager (if no change of licence holder) ***	Included	Licence holder changing nominated manager (manager has to complete a Fit & Proper Person declaration)
Variation of licence (if no change of licence holder) ***	Included	Material change to the licence such as new facilities installed and licence can be varied for a greater number of occupiers
Revocation of licence / no longer licensable / refuse to licence / numbers of occupants reduced by conditions on licence	No refund	Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence

\*\* Accredited under London Landlords Accreditation Scheme. For more information see [www.londonlandlords.org.uk/accreditation](http://www.londonlandlords.org.uk/accreditation) or phone 020 7974 5893 or e-mail [LLAS@camden.gov.uk](mailto:LLAS@camden.gov.uk)

\*\*\* If there is a change of licence holder, this will be treated as a new application