



Short term/holiday sublet registration form

Please complete this form if you are renting out your leasehold property for short term/holiday lets. For standard sublets (i.e. if you rent out your property for six months or more at a time) please complete our standard [Sublet registration form](#).

1. Leasehold property address:		
2. Name of leaseholder(s):		
3. Correspondence address:		
4. Telephone number:		
5. Email address:		
6. Please confirm how/where the property is being advertised for short-term/holiday lets e.g. airbnb.co.uk		
7. Please pay the registration fee online at islington.gov.uk/homeownersubletting	Date fee paid:	
	Payment reference (if known):	
8. Declaration:		
<p>I/we:</p> <ul style="list-style-type: none"> • agree only to let the property out for no more than 90 days per calendar year (from 1 January to 31 December) on a short-term basis, unless permission is obtained from the Council's planning department to let your property out more frequently • understand that as leaseholder(s) of the property I/we remain responsible for complying with the lease including ensuring that tenants/their visitors don't cause a nuisance/anti-social behaviour and don't cause damage to the property/block/estate or use the property for illegal or immoral purposes • understand that I/we remain responsible for paying the council's costs in relation to any breach of lease, even if the breach has been caused by our tenants/their visitors • have read the Government's guide to fire safety (this applies to short-term lets and it explains how to carry out a fire risk assessment and how to improve fire safety measures) https://www.gov.uk/government/publications/do-you-have-paying-guests • understand the property is not covered for accidental damage under the building insurance policy while it is being sublet • understand the requirement to notify the building insurer if the property is unoccupied for more than 30 consecutive days • have/will notify the mortgage lender (if there is one) that the property is being used for short-term lettings • understand this short-term/holiday sublet registration is valid for 12 months and that if the property continues to be sublet after that, I/we must re-register the sublet for another 12 months • confirm that the details given above are correct. 		
Signed: _____		Date: _____

Please email your completed form to homeownership@islington.gov.uk or post it to us at Home Ownership Services, Islington Council, 222 Upper Street, London, N1 1XR