

The London Borough of Islington Designation of an Area for Additional Licensing of Houses in Multiple Occupation 2020

1 April 2023 to 31 March 2024

Fees for Mandatory HMO Licensing Scheme & Additional HMO Licensing Scheme: S254 HMOs

Fees are split into 2 parts:

- Part A-taken at the point of application
- Part B-taken if the council approves the issue of the draft licence

In the event of the application for a licence being refused, Part A will still be payable for consideration and processing of the licence application, whilst Part B will not be due.

Type of Application	Part A	Part B	Total	Notes
Standard HMO	£162 per letting*	£126 per letting*	£288 per letting*	*A letting includes: <ol style="list-style-type: none"> bedsit rooms bedrooms in a shared house or flat which is occupied by more than one household (<u>even if there is only one tenancy agreement for all tenants</u>) self-contained flats in single household occupation within the HMO

Type of Application	Part A	Part B	Total	Notes
Application fee for ATLAS (formerly LLAS) or equivalent scheme Accredited** licence holder or manager	£138* per letting	£107* per letting	£245* per letting	*See note above **Accredited under London Landlords Accreditation Scheme. For more information see www.londonlandlords.org.uk/accreditation or phone 020 7974 5893 or e-mail LLAS@camden.gov.uk
Assisted application	N/A	N/A	Additional £352 per HMO	Added to the above for assistance with measuring rooms, producing plans and completing the application form or fast tracking the application
Minor amendments	N/A	N/A	No extra charge	Change of Address (for licence holder or manager)
Change of Manager (if no change of licence holder) ***	N/A	N/A	No extra charge	Licence holder changing nominated manager (manager has to complete a Fit & Proper Person declaration) *** If there is a change of licence holder, this will be treated as a new application
Variation of licence (if no change of licence holder) ***	N/A	N/A	No extra charge	Material changes to the licence such as new facilities installed and licence can be varied for a greater number of occupiers *** If there is a change of licence holder, this will be treated as a new application
Revocation of licence / no longer licensable / refuse to licence / numbers of occupants reduced by conditions on licence	N/A	N/A	No refund	Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence

Type of Application	Part A	Part B	Total	Notes
Student Accommodation:- Application fee for large student accommodation developments	N/A	N/A	£33 per bed space	This fee only applies to licensable large scale purpose built or converted student accommodation where the provider has signed up to the ANUK/Unipol Code of Practice.

Fees for Additional HMO Licensing Scheme: Converted buildings containing self-contained flats-

Fees are split into 2 parts:

- Part A-taken at the point of application
- Part B-taken if the council approves the issue of the draft licence

In the event of the application for a licence being refused, Part A will still be payable for consideration and processing of the licence application, whilst Part B will not be due.

Type of Application	Part A	Part B	Total	Notes
Standard HMO	£394 per building*	£309 per building*	£703 per building*	<p>*Any building converted into self-contained flats where:</p> <ul style="list-style-type: none"> • The conversion work did not comply with the Building Regulations 1991 (or later regulations if applicable) and it still does not comply; and • None of the flats are owner-occupied by freeholders or long leaseholders (21 years or more) <p>(these are known 's257' HMOs)</p>
Application fee for ATLAS (formerly LLAS) or equivalent scheme Accredited** licence holder or manager	£335* per building*	£262* per building*	£597* per building*	<p>*See note above</p> <p>**Accredited under London Landlords Accreditation Scheme. For more information see www.londonlandlords.org.uk/accreditation or phone 020 7974 5893 or e-mail LLAS@camden.gov.uk</p>
Assisted application	N/A	N/A	Additional £181 per building*	Additional cost of assistance with completing the application form in respect of a converted building (s257 HMO) or fast tracking the application

Type of Application	Part A	Part B	Total	Notes
Minor amendments	N/A	N/A	No extra charge	Change of Address (for licence holder or manager)
Change of Manager (if no change of licence holder) ***	N/A	N/A	No extra charge	Licence holder changing nominated manager (manager has to complete a Fit & Proper Person declaration) *** If there is a change of licence holder, this will be treated as a new application
Variation of licence (if no change of licence holder) ***	N/A	N/A	No extra charge	Material changes to the licence such as new facilities installed and licence can be varied for a greater number of occupiers *** If there is a change of licence holder, this will be treated as a new application
Revocation of licence / no longer licensable / refuse to licence / numbers of occupants reduced by conditions on licence	N/A	N/A	No refund	Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence

The London Borough of Islington Designation of an Area for Selective Licensing 2020

1 April 2023 to 31 March 2024

Fees for Selective Licensing Scheme

Fees are split into 2 parts:

- Part A-taken at the point of application
- Part B-taken if the council approves the issue of the draft licence

In the event of the application for a house licence being refused, Part A will still be payable for consideration and processing of the licence application, whilst Part B will not be due.

Type of Application	Part A	Part B	Total	Notes
Standard house	£281 per house*	£219 per house*	£500 per house*	<p>* Flats are included in the definition of 'house'</p> <p>Licensing of houses applies where the whole house is occupied either—</p> <p>(i) under a single tenancy or licence that is not an exempt tenancy or licence</p> <p>(ii) under two or more tenancies or licences in respect of different dwellings contained in it, none of which is an exempt tenancy or licence</p> <p>Exemptions apply to tenancies or licences granted by non-profit registered providers of social housing, profit-registered providers of social housing or provided by a Registered Social Landlord.</p>

Type of Application	Part A	Part B	Total	Notes
Application fee for ATLAS (formerly LLAS) or equivalent scheme Accredited** licence holder or manager	£239* per house	£186* per house	£425* per house	*See note above **Accredited under London Landlords Accreditation Scheme. For more information see www.londonlandlords.org.uk/accreditation or phone 020 7974 5893 or e-mail LLAS@camden.gov.uk
Assisted application	N/A	N/A	Additional £167 per HMO	Added to the above for assistance with measuring rooms, producing plans and completing the application form or fast tracking the application
Minor amendments	N/A	N/A	No extra charge	Change of Address (for licence holder or manager)
Change of Manager (if no change of licence holder) ***	N/A	N/A	No extra charge	Licence holder changing nominated manager (manager has to complete a Fit & Proper Person declaration) *** If there is a change of licence holder, this will be treated as a new application
Variation of licence (if no change of licence holder) ***	N/A	N/A	No extra charge	Material changes to the licence such as new facilities installed and licence can be varied for a greater number of occupiers *** If there is a change of licence holder, this will be treated as a new application
Revocation of licence / no longer licensable / refuse to licence / numbers of occupants reduced by conditions on licence	N/A	N/A	No refund	Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence

