

A CRANE LICENCE WILL PERMIT A MOBILE CRANE/AERIAL PLATFORM WHOLLY OR PARTIALLY TO OPERATE ON THE PUBLIC HIGHWAY.

CRANE LICENCE APPLICATION



WHY YOU NEED A LICENCE

The aim of licensing is to balance the needs of businesses and residents with the public expectation of an unobstructed footway. We have provided this pack to help you make your application.

Because the licences are issued in accordance with various legal requirements, we are sometimes obliged to quote the relevant legislation. **New Roads & Street Works Act 1991, Sect.50**, Highways Act 1980, Local Government Act 1982, Licensing Act 2003 and Local Government Act (Miscellaneous Provisions) 1982, Traffic Management Act 2004, and Disability Discrimination Act 2005.

THE APPLICATION PROCESS

In order to process the licence and ensure the co-ordination of works you will need to apply at least **TWO WEEKS** in advance. Failure to enclose the correct documentation could delay the process.

DOCUMENTATION REQUIREMENTS

Please find enclosed our Street works crane licence application, which must be completed and returned along with payment. In order to process your licence you need to enclose the following:

1. Completed crane licence application
2. Description and extent of works
3. Emergency Contact number (24HRS)
4. Licence fee
5. Parking suspension details - Contact the parking section to request - 0207 527 1337/1339 (If applicable)
6. Traffic management plan (If applicable)
7. Pedestrian management plan (If applicable)
8. Insurance - Copy of Public Liability

THE APPLICATION PROCESS

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PAYMENTS

All Cheques must be made Payable to **The London Borough of Islington**

LICENCE FEES

£300



CRANE LICENCE APPLICATION

ROAD CLOSURES

If the Street needs to be closed for the purpose of the works you must apply for a Road Closure.

Applications will take approximately six weeks. For all road closure applications please contact Janet Moody on 0207 527 2336.


CONTACT AND ADDRESS DETAILS

Streetworks Section – Janet Moody

Highways, Crane Licence Application, 4th Floor, MO, 222 Upper Street, London, N1 1YA **Telephone**

No: 020 7527 2336 (Application queries) **Email** streetworks@islington.gov.uk **Contact Islington -**

0202 7527 2000



SITE AND APPLICANT DETAILS REQUEST FORM

This licence is issued by the above council as highway authority for the operation of a mobile crane or aerial platform at the following location. The licence issued will only be valid for the days specified below as agreed with the engineer.

Name of Applicant	
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Address of Applicant	
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Telephone No. Office Mobile Fax Email	
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SITE DETAILS

Crane or Platform location o/s	
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REQUIRED LICENCE DATES

Start Date	End Date

Reason for Crane or Platform	
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AGREEMENT OF LICENCE FEES AND DAMAGE

Any damage to the public highway resulting from this application will be repaired by the council and I agree to pay the full costs for any damage.

Signature of applicant:

Date

LICENCE FEE

I agree to pay the cost of the licence.

Signature of applicant:

Date

AGREEMENT OF OWNERSHIP OF A PUBLIC LIABILITY INSURANCE DOCUMENT

I agree that I hold a Public liability insurance policy for the said amount of **£25million** and that will cover for the period in which I occupy the public highway as required in the conditions.

Signature of applicant:

Date:

DECLARATION OF APPLICATION

I confirm that the above details are correct, and acknowledge that the above must be conducted in accordance with the requirements of the legislative acts and the associated legislation and codes of practice, together with any other conditions imposed by the Street Authority.

I also acknowledge the need for me to pay the prescribed fees that are imposed by the Highway Authority.

Signature of applicant:

Date:

CONDITIONS

1. The works are carried out entirely at the applicant's risk. Islington Council has no liability for the works or the maintenance of the works (either now or in the future) and has no liability for damage caused to private property by the works.
2. As the applicant I agree to indemnify Islington Council from and against all actions in law or equity, damages statutory of common law, losses, costs, charges and expenses arising in any manner whatsoever out of the transportation, erection, dismantling and/or use of the above mentioned equipment or machinery whether by means of defect (latent or otherwise) in the said equipment or machinery pursuant to the authority of Islington Council above referred to or out of the applicant's operations of which the use of the equipment or machinery as aforesaid forms part.
3. The applicant's attention is drawn to Code of Practice 3010:1972 and BS7121, Part 1,1989: both of which refer to "Safe Use of Cranes" and are published by the British Standards Institute.
4. All traffic management must be in accordance with Chapter 8 of the Traffic Signs Manual.
5. Safe access, around the works, must be provided for pedestrians. Pedestrians must not be diverted across any carriageway.
6. The applicant must have public liability insurance to indemnify against all actions in law or in equity, damages statutory or common law losses, costs, charges and expenses arising in any manner whatsoever from the undertaking of the works.
7. The applicant must comply with to any reasonable instructions given by any authorised officer of the Council, in particular with regard to Health and Safety.
8. This permit is issued for the purposes of section 137 of the Highways Act 1980, but does not relieve the applicant from compliance with any other part of that Act, or any other Act, by laws, statutory provision or Regulation that may apply.

London Borough of Islington- Licence Application

Credit Card Payment details

You may now pay for a License with your credit or debit card, please give your details below.

I wish to pay by Credit/Debit Card

Please delete as appropriate Visa/ MasterCard / Delta / Switch / Maestro

WE DO NOT ACCEPT AMERICAN EXPRESS CARDS

Credit/Debit Card Number:

Expiry Date: start date:

Delta/ switch /Maestro users only : Issue Number: _____

Security Code _____(The last three digits from the signature strip)

Name of cardholder:

Address: of cardholder

Postcode:

Tel No:

Site Address of application _____

The payment will only be taken when the application has been inspected and agreed.

Please debit the above card to the sum of

Deposit £

Fee £

Total £

The signatory below is the person accepting responsibility for the compliance of all conditions of the attached licence application

Signature of Cardholder:

Date: _____

