

**St Jude and St Paul's C.E. Primary School
Kingsbury Road, London N1 4AZ**

**Admissions Policy
September 2012 – August 2013**

St Jude & St Paul's is a Church of England Voluntary Aided primary school. The ethos and practice of the school stress Christian values and the nurturing of links between home, school, church and the local community. Our Admissions Policy aims to reflect these considerations.

The Governors, who are responsible for the admission to the school, in accordance with the Government's policy admit 30 children for each year group.

Children are admitted to the reception class in the September for the academic year in which they are five. This is on a full time basis and entry is staggered over the first few weeks.

These arrangements and the admission criteria set out below are reviewed annually. In the event of the school being oversubscribed the Governors will admit pupils according to the following criteria, which are listed in order of priority:

Category 1

Children who are in public care ("looked after" children). Recent evidence should be supplied from the relevant local authority.

Category 2

Children with documented special medical or social needs. Evidence should be supplied at the time of application from a relevant professional, such as doctor, social worker or educational psychologist which states the reason for this school and the difficulty that would be caused going to another.

Category 3

Those children whose family regularly attend St Jude & St Paul's Church, King Henry's Walk. *

Category 4

Those children with brothers or sisters attending the school at the time of their entry.**

Category 5

Those children whose families are resident in the parish and regularly attend any church which is a member of Churches Together in Britain and Ireland (CTBI) or the Evangelical Alliance.

Category 6

Those children whose families regularly attend any church which is a member of CTBI or the Evangelical Alliance in the Islington Deanery and for whom ours is the nearest Church of England school.

Category 7

All others

Definitions

Churches recognised in the CTBI or the Evangelical Alliance in the Islington Deanery.

*Regularly attend church - parent/guardian who attends Church at least monthly, and has done so for a year.

The school will provide a form for the local Vicar, Priest or Minister to confirm this information in writing.

**Sibling – whole or half brother/sister either by blood or by adoption, and any step or foster brother/sister who lives with the child for whom the application is made.

If there are more applications than places in any criteria priority will be given according to nearest distance from home to school. This will be determined by a computerised mapping system using a straight line distance measurement. Routes calculated from the home address (as defined by the Land and Property Gazetteer) to the main entrance to the school in Kingsbury Road. Where the 'nearest the school' tie-break does not resolve matters (eg where applicants are found to live equal distances from the school) then a computerised random selection procedure will be used.

Home address will be defined as the address at which the child is normally resident. If a child is resident at more than one address, e.g. spends time with each of two parents living at different addresses, then it will be defined as the address at which the child spends the greater proportion of his/her time.

All applications must be submitted by the stipulated deadline on the home Authority Common Application Form, for Islington residents this is the Islington Common Admissions Form which is available from CE Education Dept, 222 Upper Street N1 1XR. These forms are also available in the Primary Booklet sent out to all parents by CE. In addition parents/ carers who are applying for a church place should complete a school Supplementary Information Form so that the governors may consider their application. These forms must be returned by the stipulated date to the school.

In-Year Admissions

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the local authority will communicate the governors' offer of a

place to the family. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria [with the following modifications: children without an offer of a school place are given priority immediately after other 'looked-after' children]. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria [as modified above] and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the governing body will decide who is at the top of the list so that the LEA can inform the parent that the school is making an offer.