



## APPLICATION FOR A STREET TRADING LICENCE IN ISLINGTON

THIS APPLICATION IS FOR A

- |                   |                          |                                    |                          |
|-------------------|--------------------------|------------------------------------|--------------------------|
| CASUAL LICENCE    | <input type="checkbox"/> | CHAPEL MARKET                      | <input type="checkbox"/> |
| PERMANENT LICENCE | <input type="checkbox"/> | EXMOUTH MARKET                     | <input type="checkbox"/> |
| LICENCE RENEWAL   | <input type="checkbox"/> | SCATTERED SITE /<br>CAMDEN PASSAGE | <input type="checkbox"/> |
|                   |                          | WHITECROSS MARKET                  | <input type="checkbox"/> |

### Applicants details

1. Title                      Mr       Mrs       Miss       Ms

2. First Name/s	
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3. Surname /Family name	
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4. Business Name	
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5. Home Address	

5a. Postcode	
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6. Email address	
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7. Date of Birth		day		month		year
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8. Day Time Telephone Number	
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9. National Insurance Number	
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10. Are you able to take up employment in the UK with no current immigration restrictions? YES  NO

11. As a street trader you need to be registered as self employed by the Inland Revenue. Are you registered as self employed? YES  NO

12. If 'NO' would you like some information regarding self employment registration? YES  NO

13. Have you ever been refused a street trading licence or had a street trading licence revoked? YES  NO

13a If 'yes', please give details. \_\_\_\_\_

14. Have you previously held or do you currently hold a street trading licence in Islington or elsewhere? YES  NO

14a If 'Yes', please give details. \_\_\_\_\_

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### Licence Details

15. Please list the type of goods you wish to sell. You should refer to the list enclosed with this form, but this may need further discussion. If you are selling Foods you must detail the types of dishes.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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16. Where do you intend to store your goods when not actually being offered for sale? \_\_\_\_\_

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17. Where do you intend to store your barrow, stall or receptacle? \_\_\_\_\_

18. You may give the name and address of a relative who is associated with or dependent upon your business of street trading and to whom you wish the licence be granted to in the event of your death or retirement through age or ill health.

**Name of relative**

**Address of relative**

**Relationship to you. (see note\* below).**

\*For this purpose a person shall be treated as being related to another if the latter is the wife, husband, father, mother, grandmother, grandfather, son, daughter, grandson, grand daughter, stepson, stepdaughter, brother, sister, half-sister or half-brother of the former and shall be deemed to be so related notwithstanding that she/he is related only through an illegitimacy or in consequence of an adoption.

#### **Fair Processing Notice**

Any personal information you give us is held securely and will be used only for council purposes. Information that was collected for one purpose may be used for another council purpose, unless there are legal restrictions preventing this. We are required under Part 2A of the Audit Commission Act 1998, to participate in the National Fraud Initiative data matching exercise and the information held by the council will be used for cross-system and cross-authority comparison for the prevention and detection of fraud.

#### **Data Protection Act 1998**

Please note that the information on this form will be stored on computer; it will not be shared with other organisations, unless authorised under the Data Protection Act 1998.

Islington Council will process information provided by you for the purpose of processing your application.

The information you provide will/may be disclosed to: other departments within Islington Council; the Police; other Local Authorities and other Government Agencies only when and where necessary for the purpose(s) of Prevention and/or detection of crime and to check for any anomalies and/or inconsistencies.

The application and licence will be processed in line with the **London Local Authorities Act 1990 -2007.**

**19. Declaration**

I have read the standard street trading conditions and I agree to abide by them if I am granted a street trading licence. I also understand that unless this is a renewal, the licence will initially be on a temporary basis for a minimum of six months from the date of issue.

I confirm that the information given above is correct to best of my knowledge. I also acknowledge that if I fail to abide by the street trading conditions or the information I have provided is subsequently found to be false it may result in my application being refused or the street trading licence being revoked.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**20. You must provide the following items with this application.**

- A) Three passport sized photographs (signed on the reverse by the applicant) taken within the last 12 months.**
- B) Administration fee. Non refundable. See the details enclosed**

Further documents must be produced, when requested, upon approval of application i.e: Proof of identity (passport or driving licence. Proof of address (bank statement, utility bill, council tax). Proof of Public Liability Insurance.

21. When you have completed the form/s you should return it/them and the items above to this address (do not send cash in the post):

**Street Trading Section**  
**Islington Council**  
Public Protection Division  
222 Upper Street  
London  
N1 1XR

For office use only:	
Application Accepted	YES <input type="checkbox"/> NO <input type="checkbox"/>
Licence Number	<input type="text"/>
Admin. receipt Number	<input type="text"/>