

## Appendix 7: Action Plan – Cottage Road HRRRC

### Objectives

**This appendix has been drawn up to show the specific actions, which Islington Council will implement within the Household Refuse, Reuse and Recycling Centre (HRRRC) at 1 Cottage Road, N7 8TP.**

The action plan within appendix 1 of the council's 2003-05 green travel plan has been reviewed and actions to be implemented within the HRRRC have been identified in the table below. The Director of Environment and Regeneration will be responsible for monitoring this HRRRC action plan. Any amendments will be made in accordance with LBI's general travel policy.

Action Number	Original Action	Action	Comments and current progress	Responsible department	Start date	Target finish date
1	1.4	Include a green travel site-based access guides on the Internet (under "contact us" from the home page) and in email signatures of all staff at the facility, and provide other green travel information to staff	The Management Group of the Facility will aim to provide a co-ordinated approach in the production and issue of green travel information	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Ongoing
2	1.7	Offer personal travel planning advice to staff	New starters to the Facility will be given advice or will be directed to the Izzi "Free time – travel" section	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Ongoing
3	1.9	Promote Green Travel initiatives to staff in internal newsletters/ internal media		<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Ongoing
4	2.4	Establish accommodation guidelines requiring all new council buildings to be well served by public transport, with adequate showers/change rooms, lockers, laundry facilities and indoor and outdoor cycle parking	The Facility is located well for access to public transport, but no specific showers/change rooms/lockers/laundry facilities and indoor and outdoor cycle parking have been identified for LBI operatives within the facility	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	Completed	Completed

Action Number	Original Action	Action	Comments and current progress	Responsible department	Start date	Target finish date
5	2.5	Explore feasibility of new shower/locker/laundry facility and indoor and outdoor cycle parking to be built in the facility or investigate shared use with other occupiers of the building	The Management Group of the Facility will aim to provide a co-ordinated approach in the production and issue of green travel information	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Dec 2005
6	2.6	Continue to implement DDA compliance work to improve disabled access to all council site including from nearest public transport stop/station	The Facility has good access for the disabled people and there is a disabled toilet and lift in the building	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	N/A	N/A
7	2.7	Carry out objective assessment of operational requirements for on-site car parking and re-allocate including consideration of alternative uses such as secure bicycle parking, car club parking or commercial let.	An assessment will be undertaken by LBI.	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Dec 2005
8	3.1	Take over “pool bike” scheme from E&R based on best practice and including bicycles, folding bike, electric bikes, trailer, maintenance and other equipment.	Bicycle pool scheme has been taken over	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Ongoing
9	3.6	Ensure that the site offers conveniently accessible cycle racks and covered (or indoor) lockable cycle parking for staff	Is the cycle parking secure?	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Oct 2005
10	6.3	Join a lift-sharing network such as liftshare.com and promote to staff.	To be promoted to staff at the facility	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Oct 2005
11	6.5	Investigate policy options to encourage use of powered two-wheelers (e.g. quieter and cleaner models of motorcycles and scooters), including provision of parking at Council sites.	Various staff at the facility are trialling electric scooters	<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Oct 2005

Action Number	Original Action	Action	Comments and current progress	Responsible department	Start date	Target finish date
12	7.2	Make tear-off bus tickets (carnets) available to staff for work trips.		<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Ongoing
13	7.4	Ensure all new vehicle purchased are dual-fuel vehicles or cleaner, if suitable and that purchase decisions take into account fuel and congestion charge costs, emissions and noise.		<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Ongoing
14	8.2	Print site-specific green travel information on reverse side of all business cards		<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Dec 2005
15	9.5	Carry out baseline staff travel survey to identify travel habits and areas for improvement.		<ul style="list-style-type: none"> <li>Environment and Regeneration</li> </ul>	July 2005	Oct 2005