

Planning Advice Note

Planning Applications - Validation requirements

(Please see separate Planning Advice Note
for *definitions* of Local Requirements)

Public Protection Division
Planning Services

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(Replaces version 1)



CUSTOMER SERVICE EXCELLENCE

Planning Applications – Validation Requirements

Introduction

On the 6th April 2008 the government introduced a mandatory standard planning application form. The introduction of this form has been accompanied by changes to the procedures involved in the validation of planning applications.

Local Planning Authorities in England must now apply two sets of validation requirements to determine if an application is valid. One set is known as ‘national’ requirements and these have been laid down by the government. In addition there is also a list of requirements which local planning authorities can adapt to suit their individual circumstances and these are known as ‘local’ requirements.

This document contains the ‘national’ and ‘local’ requirements for each of the different types of planning applications that are submitted to the London Borough of Islington.

How to use this document

- Identify the planning application type you wish to submit from the list shown on the following page. (Please note that some forms are for two applications. These *combined* forms are intended to save the applicant filling in two different forms. However, Islington Planning Services will treat them as two separate applications and issue two separate decision notices).
- Go to the page shown for the application type to see the ‘national’ and ‘local’ requirements for your application to be valid.
- Please see the separate Planning Advice Note for definitions of ‘local’ requirements.

Louise Reid
Head of Development Management

Contact details

Public Protection Division
Planning Services
PO Box 3333
222 Upper Street
London
N1 1YA

Telephone: 020 7527 2000 (Contact Islington)
Email: planning@islington.gov.uk
Web: www.islington.gov.uk (select Planning)

Applications types applicable in London Borough of Islington

Form	Application type	Page
001	Householder application for planning permission for works or extension to a dwelling.	4
002	Householder application for planning permission for works or extension to a dwelling and conservation area consent (two applications) .	5
003	Householder application for planning permission for works or extension to a dwelling and listed building consent (two applications) .	6
004	Application for planning permission.	7-8
005	Application for outline planning permission with some matters reserved.	9
006	Application for outline planning permission with all matters reserved.	10
007	Application for planning permission and conservation area consent for demolition in a conservation area (two applications) .	11
008	Application for planning permission and listed building consent for alterations, extension or demolition of a listed building (two applications) .	12
009	Application for planning permission and consent to display an advertisement(s) (two applications) .	13
010	Application for conservation area consent for demolition in a conservation area.	14
011	Application for listed building consent for alterations, extension or demolition of a listed building.	15
012	Application for consent to display an advertisement(s).	16
013	Application for Listed Building Consent and Advertisement Consent (two applications) .	17
014	Application for a Lawful Development Certificate for an existing use of operation or activity including those in breach of planning condition.	18
015	Application for a Lawful Development Certificate for a proposed use or development.	19
020	Application form for prior notification of proposed development by telecommunications code systems operators.	20
022	Application for prior notification of proposed demolition.	21
023	Application for approval of reserved matters following outline approval.	22
025	Application for removal or variation of a condition following grant of planning permission.	23
027	Application for approval of details reserved by a condition.	24
031	Application for tree works - Works to trees subject to a Tree Preservation Order (TPO) and/or Notification of proposed works to trees in conservation areas.	25

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement (where any part of the dwelling house or its curtilage falls within a Conservation Area).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 001 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

<ul style="list-style-type: none"> • Daylight/Sunlight assessment (as required) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Tree survey/Arboricultural implications 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • For developments adjacent to Regents Canal <p>Show water features on location and site/block plans including rivers, canals, reservoirs, culverts. Daylight and Sunlight assessment – Any assessment should include an assessment of any adjoining the Regents Canal (as forms of amenity/open space) or boats. Undue overshadowing of waterspace can be detrimental to ecology and the amenity value of that waterspace and potentially any boaters, especially those in residential use.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) ORDER 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/ or published in accordance with this Article and this Regulation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 002 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

• Daylight/Sunlight assessment (as required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tree survey/Arboricultural implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• For developments adjacent to Regents Canal (Requirements are the same as for form 001).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/ or published in accordance with this Article and this Regulation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 003 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

• Daylight/Sunlight assessment (as required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tree survey/Arboricultural implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• For developments adjacent to Regents Canal (Requirements are the same as for form 001).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement (except for a material change of use of land and buildings, (unless it also involves operational development) and engineering or mining operations).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please see following page for LOCAL Validation Requirements

FORM 004 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

Have items been supplied with application?

Yes	No	n/a
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The following are required for ‘MAJOR and ‘OUTLINE applications. Also required for ‘CHANGE OF USE’ and ‘MINOR’ applications depending on the scale of the proposal.

• Affordable housing statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Daylight/Sunlight assessment (required where there is potential adverse impact).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Economic statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Environmental Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Town Centre Uses – Evidence to accompany applications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Landscaping details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lighting assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Noise impact assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Open Space assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning obligations – Draft Head(s) of Terms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Transport assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Travel Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tree survey/Arboricultural implications (where proposals affect any trees whatsoever).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Foul sewage and utilities assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Land Contamination assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Parking Provision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• For developments adjacent to Regents Canal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Show water features on location and site/block plans including rivers, canals, reservoirs, culverts. Daylight and Sunlight assessment – Any assessment should include an assessment of any adjoining the Regents Canal (as forms of amenity/open space) or boats. Undue overshadowing of waterspace can be detrimental to ecology and the amenity value of that waterspace and potentially any boaters, especially those in residential use.

Continued on next page

Have items been supplied with application?

Yes No n/a

The following are required for 'MAJOR', 'CHANGE OF USE', 'ADVERTISEMENT' and 'MINOR' applications.

- Photographs/Photomontages

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The following are required for 'MAJOR' applications. Also required for 'CHANGE OF USE' and 'MINOR' applications depending on the scale of the proposal.

- Site Waste Management Plan

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Required if substantial demolition involved for 'MAJOR', 'CONSERVATION AREA CONSENT', 'CHANGE OF USE' and 'MINOR' applications.

- Structural survey.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The following are required for 'MAJOR', 'Change of Use' and 'MINOR' applications.

- Ventilation/Extraction statement (required for applications for restaurants, takeaways, cafes, bars etc.).

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The following are required for 'MAJOR' applications.

- Air quality assessment

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- Biodiversity survey and report

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- Statement of Community Involvement

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- A sustainable Design and Construction statement (including an Energy Assessment).
Required by London Plan (policy 4A.3)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The following is required for any application involving 'TELECOMMUNICATIONS DEVELOPMENT'

- Telecommunication Development – supplementary information

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement (except for a material change of use of land and buildings, (unless it also involves operational development) and engineering or mining operations).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 005 – LOCAL Validation Requirements

The same requirements apply as those for planning permission (see form 004).

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement (except for a material change of use of land and buildings, (unless it also involves operational development) and engineering or mining operations).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 006 - LOCAL Validation Requirements

The same requirements apply as those for planning permission (see form 004).

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Article and this Regulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 007 - LOCAL Validation Requirements

The same requirements apply as those for planning permission (see form 004).

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Plans to a scale of not less than 1:20 to show all new doors, windows, shopfronts, panelling, fireplaces, plaster moulding and other decorative details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement (except for a material change of use of land and buildings, (unless it also involves operational development) and engineering or mining operations).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Article and this Regulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 008 - Local Validation Requirements

The same requirements apply as those for planning permission (see form 004).

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale, identifies the proposed position of the advertisement and shows the direction of North (3 copies to be supplied unless application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Advertisement drawing(s) (e.g. at a scale of 1:50 or 1:100) (showing advertisement size, siting, materials and colours to be used, height above ground, extent of projection and details of the method and colour(s) of illumination [if applicable])	<input type="checkbox"/>	<input type="checkbox"/>	
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement, if required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 009 - LOCAL Validation Requirements

The same requirements apply as those for planning permission (see form 004).

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990	<input type="checkbox"/>	<input type="checkbox"/>	
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Regulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 010 - LOCAL Validation Requirements

(For definitions of Islington's local validation requirements please see separate advice note).

• Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Photographs/photomontages showing the whole building and its setting and/ or the particular section of the building affected by the proposals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Structural Survey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tree survey/Arboricultural implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Plans to a scale of not less than 1:20 to show all new doors, windows, shopfronts, panelling, fireplaces, plaster moulding and other decorative details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990	<input type="checkbox"/>	<input type="checkbox"/>	
Design and Access Statement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Regulation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 011 - LOCAL Validation Requirements

(For definitions of Islington's local validation requirements please see separate advice note).

• **Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)**

• **Photographs/photomontages showing the whole building and its setting and/or the particular section of the building affected by the proposals**

• **Planning Statement**

• **Structural Survey**

• **Tree survey/Arboricultural implications**

• **For developments adjacent to Regents Canal**

Show water features on location and site/block plans including rivers, canals, reservoirs, culverts. Daylight and Sunlight assessment – Any assessment should include an assessment of any adjoining the Regents Canal (as forms of amenity/open space) or boats. Undue overshadowing of waterspace can be detrimental to ecology and the amenity value of that waterspace and potentially any boaters, especially those in residential use.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale, identifies the location of the site by reference to at least two named roads, identifies the proposed position of the advertisement and shows the direction of North (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
– Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Advertisement drawing(s) (e.g. at a scale of 1:50 or 1:100) (showing advertisement size, siting, materials and colours to be used, height above ground, extent of projection and details of the method and colour(s) of illumination [if applicable])	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 012 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

• Lighting assessment (where illuminated advertisements are proposed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Photographs and Photomontages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 013 LISTED BUILDING CONSENT FOR ALTERATIONS, EXTENSION OR DEMOLITION OF A LISTED BUILDING AND ADVERTISEMENT CONSENT

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale, identifies the location of the site by reference to at least two named roads, identifies the proposed position of the advertisement and shows the direction of North (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Plans to a scale of not less than 1:20 to show all new doors, windows, shopfronts, panelling, fireplaces, plaster moulding and other decorative details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Advertisement drawing(s) (e.g. at a scale of 1:50 or 1:100) (showing advertisement size, siting, materials and colours to be used, height above ground, extent of projection and details of the method and colour(s) of illumination [if applicable])	<input type="checkbox"/>	<input type="checkbox"/>	
The completed Ownership Certificate (A, B, C or D – as applicable) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design and Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Regulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 013 - LOCAL Validation Requirements (For definitions please see separate advice note).

• Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lighting assessment (where illuminated advertisements are proposed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Photographs and photomontages showing the whole building and its setting and/or the particular section of the building affected by the proposals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Structural Survey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tree survey/Arboricultural implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• For developments adjacent to Regents Canal Show water features on location and site/block plans including rivers, canals, reservoirs, culverts. Daylight and Sunlight assessment – Any assessment should include an assessment of any adjoining the Regents Canal (as forms of amenity/open space) or boats. Undue overshadowing of waterspace can be detrimental to ecology and the amenity value of that waterspace and potentially any boaters, especially those in residential use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
Such evidence verifying the information included in the application as can be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Such other information as is considered to be relevant to the application.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 014 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

• Photographs/Photomontages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Plans (3 copies to be supplied unless the application is submitted electronically).			
– Existing elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Existing floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Existing site survey plan (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
Such evidence verifying the information included in the application as can be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Such other information as is considered to be relevant to the application.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 15 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

<ul style="list-style-type: none"> • Planning Statement 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Plans (3 copies to be supplied unless the application is submitted electronically). 			
<ul style="list-style-type: none"> – Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> – Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> – Site survey plan (e.g. at a scale of 1:50 or 1:100) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
A completed form or written description of the proposed development.	<input type="checkbox"/>	<input type="checkbox"/>	
A plan indicating the proposed location.	<input type="checkbox"/>	<input type="checkbox"/>	
The appropriate fee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Evidence that the developer has given notice of the proposed development in accordance with A.3(1) of Part 24 of Schedule 2 to the General Permitted Development Order 1995.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Where the proposed development consists of the installation of a mast within three kilometres of the perimeter of an aerodrome evidence that the developer has notified the Civil Aviation Authority, the Secretary of State for Defence or the Aerodrome operator in accordance with A.3(2) of Part 24 of Schedule 2 to the General Permitted Development Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 020 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

• Acoustic report where relevant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Any other relevant additional information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Supplementary Information Template (as set out in Annex F of the Code of Best Practice on Mobile Phone Network Development).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• For developments adjacent to Regents Canal Show water features on location and site/block plans including rivers, canals, reservoirs, culverts. Daylight and Sunlight assessment – Any assessment should include an assessment of any adjoining the Regents Canal (as forms of amenity/open space) or boats. Undue overshadowing of waterspace can be detrimental to ecology and the amenity value of that waterspace and potentially any boaters, especially those in residential use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

Yes **No** **n/a**

A completed form or written description of the proposed development.

<input type="checkbox"/>	<input type="checkbox"/>
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A statement that the applicant has displayed a site notice in accordance with A.2(b)(iii) of Part 31 of Schedule 2 to the General Permitted Development Order 1995.

<input type="checkbox"/>	<input type="checkbox"/>
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The appropriate fee

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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FORM 022 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

• **Photographs/Photomontages**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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• **Planning Statement**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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• **Tree survey/Arboricultural implications**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

• **Structural Survey**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form or application in writing containing sufficient information to enable the authority to identify the outline planning permission in respect of which it is made.	<input type="checkbox"/>	<input type="checkbox"/>	
Such particulars as are necessary to deal with the matters reserved in the outline planning permission.	<input type="checkbox"/>	<input type="checkbox"/>	
Such plans and drawings as are necessary to deal with the matters reserved in the outline planning permission including:	<input type="checkbox"/>	<input type="checkbox"/>	
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Roof plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Three copies of the application and three copies of the plans and drawings submitted with it (unless the local planning authority indicate that a lesser number is required or the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
The appropriate fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 023 - LOCAL Validation Requirements

(For definitions of Islington's local validation requirements please see separate advice note).

• Daylight/Sunlight assessment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Economic statement (as required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Landscaping details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lighting assessment (as required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Noise impact assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Photographs/Photomontages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Site Waste Management Plan (as required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tree survey/Arboricultural implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Ventilation/Extraction statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NATIONAL Validation Requirements

Have items been supplied with application?

	Yes	No	n/a
Completed form.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The completed Ownership Certificate (A, B, C or D – as applicable) as required under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design and Access Statement, if required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The appropriate fee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 025 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

The same requirements apply as those for planning permission (see form 004).

Also required:

• Plans (3 copies to be supplied unless the application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

There are NO NATIONAL VALIDATION REQUIREMENTS for applications for the approval of details reserved by condition except that they should be made in writing. However, you may submit the following:

Have items been supplied with application?

	Yes	No	n/a
Completed form (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless application is submitted electronically)	<input type="checkbox"/>	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fee required. Please note that the Planning Fees (Amendment) Regulations 2008 introduced a fee for this type of application.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FORM 027 - LOCAL Validation Requirements

(For definitions of Islington’s local validation requirements please see separate advice note).

• Photographs/Photomontages	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Planning Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please use this checklist to ensure that the form has been completed correctly and that all relevant information is submitted.

For works to trees protected by a Tree Preservation Order, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you **MUST** provide the following:

Have items been supplied with application?

	Yes	No	n/a
Completed and dated application form, with all [mandatory] questions answered;	<input type="checkbox"/>	<input type="checkbox"/>	
Sketch plan showing the location of all tree(s);	<input type="checkbox"/>	<input type="checkbox"/>	
A full and clear specification of the works to be carried out;	<input type="checkbox"/>	<input type="checkbox"/>	
Statement of reasons for the proposed work; and	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence in support of statement of reasons, where required by the standard application form.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For works to trees in conservation areas, it is important to supply precise and detailed information on your proposal. You may, therefore, wish to provide the following:

Completed and dated form, with all questions answered;	<input type="checkbox"/>	<input type="checkbox"/>
Sketch plan showing the precise location of all tree(s); and	<input type="checkbox"/>	<input type="checkbox"/>
A full and clear specification of the works to be carried out	<input type="checkbox"/>	<input type="checkbox"/>

Whether the trees are protected by a TPO or in a conservation area, please indicate which of the following types of additional information you are submitting:

Photographs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Report by a tree professional (arboriculturist) or other.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>