



APPLICATION FOR NAMING & NUMBERING OF A BUILDING OR STREET

Name & Address of Applicant.....
.....
.....Post code.....
Tel. No/s.....
EmailFax No.....

CURRENT/FORMER ADDRESS DETAILS

(when available, otherwise state assumed address or site Location).....
.....
.....
Former Use
Former no. of Existing units (eg house, flats, commercial units).....
.....

PROPOSED DETAILS

Proposed address/addresses **NB:- you may submit several named suggestions**
(name & or number)
.....
.....
Use (Res/Comm/Livework).....
Levels (ie/Flat 1 =Ground Floor, Flat 2 = First Floor etc).....
.....
Wheelchair accessibility & No. of bedrooms (ie Flat 1, 3 bed.= fully wheelchair accessible)
.....

Reason/ local or Historic connection if any.....

.....
.....

Is this site/building Existing New Development Vacant Occupied

Are you the Freeholder Leaseholder Tenant

If you are the leaseholder or tenant please provide contact details of the freeholder/Landlord

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Planning application RefApprox. Completion Date.....

Additional requirements

- A site plan must be included in all applications with the locations, names and/or numbers of all units and the position of their entrances, including any residential units that are fully wheelchair accessible.
NB Please indicate the number of bedrooms in any wheelchair accessible unit.
- If the application pertains to a new development please provide drawings with the proposed entrances to the building and a schedule of accommodation.

I am the person authorized to make this application

I have permission from the owner to make this application

I understand that all naming and numbering needs to be confirmed before a post code can be allocated or Local Land Charge searches accepted.

Signed **Date**

Any personal information you give us is held securely and will be used only for council purposes. Information that was collected for one purpose may be used for another council purpose, unless there are legal restrictions preventing this. We are required under Section 6 of the Audit Commission Act 1998 to participate in the National Fraud Initiative data matching exercise and the information held by the council will be used for cross-system and cross-authority comparison for the prevention and detection of fraud."