

Course Name: HEALTH & SAFETY FOR MANAGERS AND DESIGNATED STAFF WITH HEALTH & SAFETY RESPONSIBILITIES					
Target Group: Early years Foundation Stage practitioners, including teachers working with children 0-5.					SSP2
<p>Course Description:</p> <p>This course will clarify the roles and responsibilities of managers and senior members of staff with designated Health & Safety responsibility within the private and voluntary and maintained group day-care settings.</p> <p>The course will provide an in depth look at your role and responsibility, raising awareness of the legal requirements for health and safety risk assessment.</p> <p>AIMS AND OBJECTIVES</p> <p>By the end of the course participants will have a greater awareness and understanding of:</p> <ul style="list-style-type: none"> • Legislation • Childcare issues • Staff issues • The roles and responsibilities of managers and designated staff • The roles and responsibilities of staff • Carrying out a risk assessment procedure • The law and good practice in safe lifting and manual handling • Daily, weekly, monthly and quarterly inspections • Monitoring and auditing the arrangements to manage health and safety <p>This course will be of help to practitioners working towards the following: NVQ level 3 CCLD Units 302/303/307/314 & 319 NVQ level 4 CCLD Unit 402</p> <p>EYFS Theme: A Unique Child EYFS Commitment: Keeping Safe, 1.3 and Health and Well-being, 1.4 Common Core: Safeguarding and promoting the welfare of the child, 3</p>					
Date (select a date)	02/10/09 17/06/10	Organiser	EYFS Team	Cost	See costing guidance
Time	9:30 –3:30	Tutor(s)	Maureen Palmer	Venue	Laycock Centre Laycock Street N1 1TH

Course Name:
FIRST AID (2 DAY COURSE): SESSIONS 1 AND 2

Target Group: All Early Years Foundation Stage practitioners, including teachers and childminders working with children 0-5.	SSP2
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Course Description:

This two day course leads to First Appointed Person status and an understanding of the basics of life-saving and first aid treatment for young children. Topics will include child and baby resuscitation; choking; bleeding; head injuries; anaphylactic shock; asthma; sickle cell anaemia and thalacemia; burns and scalds; fractures; child allergies and illness. First Aid Appointed Persons are required to attend this course every two to three years.

AIMS AND OBJECTIVES

By the end of the course participants will:

- Have the ability to recognise and deal with life-threatening conditions that may affect children
- Be competent in the life-saving skills of baby and child resuscitation
- Be able to recognise and deal with sudden injury or illness in children
- Have gained a clear understanding of procedures in dealing with allergic reaction

Please note that this course is booked by waiting list only. Attendance at both days is compulsory. Failure to attend once a booking is made may result in a charge of £50.00

This course will be of help to practitioners working towards the following:
 NVQ CCLD Units 302 & 307

- This course is part of the Entitlement Training package, recommended training for all early years practitioners

EYFS Theme: A Unique Child:

EYFS Commitments: Keeping Safe,1.3

Common Core: Safeguarding and promoting the welfare of the child, 3

Date	20/10/09 & 21/10/09 14/01/10 & 15/01/10 04/05/10 & 11/05/10	Organiser	Early Years Foundation Stage	Cost	See costing guidance
Time	9:30 –3:30	Tutor(s)	Margaret Davis and Jason Obee	Venue	Laycock Centre Laycock Street N1 1TH

Course Name: HEALTH AND SAFETY AND RISK ASSESSMENT FOR ALL STAFF					
Target Group : All Early Years Foundation Stage practitioners, including teachers, working with children 0-5 and family support workers					SSP2
<p>Course Description:</p> <p>This course will clarify the health and safety roles and responsibilities of all practitioners in private/voluntary group day-care settings and the maintained sector.</p> <p>The course will provide an introduction to the essentials of health and safety at work and raise awareness of the legal requirements for health and safety risk assessment.</p> <p>AIMS AND OBJECTIVES</p> <p>By the end of the course participants will have an awareness and greater understanding of:</p> <ul style="list-style-type: none"> • Legislation • Childcare issues • Staff issues • The areas of health and safety law relevant to childcare settings • The roles and responsibilities of staff • Risk assessment procedure • The law and good practice in safe lifting and manual handling • Daily, weekly, monthly and quarterly Inspections • Monitoring and auditing the arrangements in place for keeping safe <p>This course will be of help to practitioners working towards the following:</p> <p>NVQ level 3 CCLD Units 302/303/307/314 & 319</p> <p>EYFS Theme: A Unique Child EYFS Commitments: Keeping Safe, 1.3; Health and Well-being, 1.4 Common Core: Safeguarding and promoting the welfare of the child, 3</p>					
Dates (select one)	03/12/09 24/06/10	Organiser	Early Years Foundation Stage	Cost	See costing guidance
Time	9:30 –3:30	Tutor(s)	Maureen Palmer	Venue	Laycock Centre Laycock Street N1 1TH

Course Name:

FOOD HYGIENE: LEVEL 2 AWARD IN FOOD SAFETY

Target Group :

All Early Years Foundation Stage practitioners, including childminders

SSP2

Course Description:

This Foundation Food Hygiene Training is tested and certificated (Chartered Institute of Environmental Health Award).

The training covers the law in relation to food and food safety.

AIMS AND OBJECTIVES

By the end of the course participants will have covered the following topics:

- Introduction to food safety
- The laws that apply to food handlers
- Food safety hazards
- Taking temperatures
- Refrigeration, chilling and cooling holding of foods
- Cooking, hot holding and re-heating of foods
- Food handlers and personal hygiene
- Principles of safe food storage
- Cleaning
- Food premises and equipment

Assessment: 30 minutes multiple choice examination

This course will be of help to practitioners working towards the following:

- NVQ CCLD Units 302 & 319

EYFS Theme: A Unique Child

EYFS Commitments: Keeping Safe,1.3; Health and Well –being,1.4

Common Core: Safeguarding and promoting the welfare of the child,3

Date	04/12/09 02/07/10	Organiser	Early Years Foundation Team	Cost	See costing guidance
Time	9:30 – 4.00	Tutor(s)	Alison Howard	Venue	Laycock Centre Laycock Street N1 1TH

<p>Course Name: SAFEGUARDING AND CHILD PROTECTION BRIEFING</p>					
<p>Target Group : All early years practitioners within the private/voluntary and maintained sector</p>					<p>CYPP REF</p>
<p>Course Description: This two hour session introduces the basic concepts of child abuse and effective strategies for safeguarding. This is a course for anyone who has contact with children and emphasises inter-agency working.</p> <p>AIMS AND OBJECTIVES: By the end of the course participants will:</p> <ul style="list-style-type: none"> • Understand inter-agency roles and responsibilities for safeguarding and promoting the welfare of children • Demonstrate skills in effective collaboration between agencies to achieve intended outcomes for the child. • Have knowledge and understanding of Islington Early Years Safeguarding and Child Protection Procedures and Guidance. <p>CCLD NVQ in Units 301, 305 & 326</p> <p>Please note: This course is booked by waiting list only. To apply, please use the Early Years booking form provided.</p> <p>This course is part of the Entitlement Training package, recommended training for all early years practitioners</p> <p>EYFS Theme: A Unique Child</p> <p>EYFS Commitment: Keeping Safe, 1.3</p>					
Date	07/12/09 9.30-11.30 18/03/10 9.30-11.30 17/06/10 4.00-6.00	Organiser	EYFS Team	Cost	FREE
Time	See above	Tutor(s)	Sudeshni Singaperoumal and Marisa Barnett	Venue	Laycock Centre Laycock Street N1 1TH

Course Name:
EYFS WELFARE REQUIREMENTS FOR MANAGERS AND DEPUTIES

Target Group : Managers, deputies, Foundation Stage Co-ordinators and other appropriate early years staff	CYPP REF SSP 2
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Course Description:
 The Early Years Foundation Stage (EYFS) framework is mandatory for all schools and early years providers registered with Ofsted and caring for children from birth until the end of the academic year in which a child has his or her fifth birthday.

From September 2008 it is the legal responsibility of these providers to ensure their provision meets and complies with the Welfare Regulations (which replace National Standards for Under 8s' Daycare within the EYFS) as required by section 40 of the Children Act 2006.

By the end of this course practitioners will:

- Have a greater understanding of the legal requirements that settings must comply with and put into practice
- Explore how these legal requirements help practitioners meet the needs of the individual child in their care
- Gain knowledge of the welfare requirements and regulations within the EYFS statutory framework.

The course will cover:

- Safeguarding and promoting children’s welfare
- Suitable people
- Suitable premises, environment and equipment
- Organisation
- Documentation

EYFS Theme: A Unique Child; Enabling Environments

EYFS Commitment: Keeping Safe, 1.3; Health and Well-being, 1.4; The Wider Context, 3.4

Common Core: Safeguarding and promoting children’s welfare, 3

Date	11/01/2010	Organiser	Gwen Fitzpatrick	Cost	See costing guidance
Time	9.30-3.30	Tutor(s)	Amanda Joy Gwen Fitzpatrick Helen Raine	Venue	Laycock Centre Laycock Street N1 1TH

Course Name:
LEVEL 2 AWARD IN FOOD SAFETY (refresher)

Target Group :
All Early Years Foundation Stage practitioners, including childminders, whose level 2 Award in Food Safety certificate is more than three years old.
Please note participants must bring their original Level 2 Award in Food Safety certificate in order to attend this course.

CYPP REF

Course Description:

The refresher qualification covers the following topics:

- Responsibilities for food safety
- Personal hygiene
- The work environment
- Product safety

Duration: Half day programme

Prerequisite: CIEH Level 2 Award in Food Safety

N.B. It is essential that all candidates bring to the session their original certificate as proof of passing

Assessment: 30 minutes multiple choice examination

This course will be of help to practitioners working towards the following:

- NVQ CCLD Units 302 & 319

EYFS Theme: A Unique Child

EYFS Commitments: Keeping Safe,1.3; Health and Well –being,1.4

Common Core: Safeguarding and promoting the welfare of the child,3

Date	Half day course 18/01/10 26/04/10	Organiser	EYFS Team	Cost	See costing guidance
Time	9.15 -12.15	Tutor(s)	Alison Howard	Venue	Laycock Centre Laycock Street N1 1TH