

<p>Course Name:  <b>SENCO FORUM</b>  <b>The SENCO Role and SEN Procedures</b></p>					
<p>Target Group:  <b>All Early Years SENCOs in the private, voluntary, independent and maintained sector, including SENCOs in primary schools</b></p>					<p>CYPP REF  EAP1</p>
<p><b>Course Description:</b>  This session will look at both the statutory procedures and good practice for working with children with SEN and their families and the roles of both the SENCO and the practitioner.</p> <p><b>AIMS AND OBJECTIVES:</b>  By the end of the session participants will have:</p> <ul style="list-style-type: none"> <li>• An awareness of the role of the SENCO</li> <li>• An understanding of procedures for early identification and intervention</li> <li>• A growing confidence in meeting the needs of children with SEN</li> <li>• An understanding of the importance of working in partnership with parents</li> <li>• An understanding of partnership working with health professionals</li> </ul> <p><b>EYFS Theme:</b> A Unique Child</p> <p><b>EYFS Commitment:</b> Inclusive Practice 1.2</p> <p><b>Common Core:</b> Child and young person development, 2; Multi-agency working, 5; Sharing information, 6</p>					
Date (select a day)	29/09/09	Organiser	Early Years Inclusion Team	Cost	FREE
Time	2:00 – 4.30	Tutor(s)	Marian Alexis-Sinclair	Venue	Laycock Centre Laycock Street N1 1TH

Course Name:  
**THE ROLE OF THE EQUAL OPPORTUNITIES CO-ORDINATOR**

Target Group:  
**All equal opportunities co-ordinators in private, voluntary, independent and maintained settings**

CYPP REF  
 EAP 1

**Course Description:**

This course is specifically for Equal Opportunities Co-ordinators who are new to their role and wish to consider all aspects involved. Participants will have the opportunity to discuss the function of the role and then draw up an action plan of priorities and targets specific to their setting, which will inform their equalities work over the year.

**AIMS / OBJECTIVES:**

By the end of the course participants will:

- Understand the legal duty in terms of Equal Opportunities within recent legislation
- Have explored issues that may arise when undertaking aspects of the role in their setting
- Have considered effective strategies for development of equal opportunities practice in their setting
- Have drawn up a comprehensive equalities action plan for their setting

**EYFS Theme:** A Unique Child

**EYFS Commitment:** Inclusive Practice 1.2

**Common Core:** Effective communication and engagement with children, young people, their families and carers, 1; Child and young person development, 2

Date	16/10/09	Organiser	Early Years Foundation Stage Team (EY EMAS)	Cost	See costing guidance
Time	9.30-3.30	Tutor(s)	Early Years Foundation Stage Team (EY EMAS)	Venue	Laycock Centre Laycock Street N1 1TH

Course Name: <b>PROMOTING POSITIVE BEHAVIOUR IN THE EARLY YEARS</b>					
Target Group : <b>All early years practitioners including teachers, childminders and family support workers working with children 0-5</b>					CYPP REF EAP 1
<p><b>Course Description:</b></p> <p>Supporting young children to develop appropriate social skills and behaviour is a key part of the EYFS curriculum. Good personal, social and emotional development also impacts on all other areas of learning. Therefore practitioners need to develop their own skills in providing positive support for behaviour development.</p> <p>During this course, practitioners will gain an overview of effective whole group and individual positive behaviour strategies.</p> <p><b>AIMS AND OBJECTIVES:</b></p> <p>By the end of this course practitioners will:</p> <ul style="list-style-type: none"> <li>• Have gained knowledge of the theory of how to promote positive behaviour</li> <li>• Have developed practical strategies to support the effective development of individual or groups of children's behaviour</li> </ul> <p><b>EYFS Themes:</b> A Unique Child, Positive Relationships, Enabling Environments, Learning and Development.</p> <p><b>EYFS Commitments:</b> Inclusive Practice, 1.2; Respecting Each Other, 2.1; Observation, Assessment and Planning, 3.1; Areas of Learning and Development, 4.4, PSED.</p> <p><b>Common Core:</b> Child and young person development, 2; Safeguarding and promoting the welfare of the child, 3</p>					
Dates (select one day)	22/10/09 6/05/10	Organiser	Early Years Inclusion Team	Cost	See costing guidance
Time	9.30 – 3.30	Tutor(s)	Pauline Foster Marian Alexis-Sinclair	Venue	Laycock Centre Laycock Street N1 1TH

Course Name:

**MEETING THE NEEDS OF YOUNG BILINGUAL CHILDREN**

A two day course

Target Group:

**All early years practitioners including teachers and childminders**

CYPP REF

EAP 1a

**Course Description:**

This is a 2-day course, which aims to develop participants’ understanding of the needs of young bilingual children and how to meet them. Participants should attend both days and be prepared to do some reading and carry out a simple task between sessions.

**In this course we will consider:**

- What kind of curriculum and learning environment supports bilingualism
- Some theory of bilingualism -looking at research and background
- Acquisition of English - using the Islington Assessment Document to monitor progress
- Facilitating talk and adult/child interactions
- Working with parents
- Effective strategies for working with EAL and minority ethnic children

**AIMS / OBJECTIVES:**

By the end of this course practitioners will:

- Have considered the local and national context in which our work with young bilingual children is based - some facts and statistics
- Have considered in some depth, research around bilingualism
- Have read some relevant material and carried out a task to further their understanding of the needs of young bilingual children
- Be more confident about meeting those needs
- Have explored practical strategies and resources for supporting children in the context of good early years practice

**EYFS Theme:** A Unique Child

**EYFS Commitments:** Inclusive Practice 1:2, Positive Relationships 2:1, Active learning 4:2

**Common Core:** Child and young person development, 2

Dates	09/11/09 & 23/11/09 Participants must attend both days	Organiser	Early Years Foundation Stage Team (EY EMAS)	Cost	See costing guidance
Time	9.30-3.30	Tutor(s)	Member(s) of the Early Years Foundation Stage Team (EY EMAS)	Venue	Laycock Centre Laycock Street N1 1TH

<p>Course Name</p> <p><b>MAKING RESOURCES TO SUPPORT CHILDREN WITH SEND</b></p>					
<p>Target Group</p> <p><b>Early years practitioners, SENCOs working with birth-5 in group settings, childminders and family support workers</b></p>					<p>CYPP REF</p> <p>EAP 1</p>
<p><b>Course Description:</b></p> <p>This is a practical course designed to support practitioners in learning how to make high quality resources to use with young children with Special Educational Needs and Disability. There will be a range of easily made resources on display from which participants can find inspiration to make their own. The aim is that you will go back to the setting with one or more completed resources to use with the children the following day.</p> <p>The focus of this day will be around visual support systems and the use of visual time-tables.</p> <p>The day is both flexible and informal and you are very welcome to come with ideas and suggestions. Please phone beforehand if you have any specific requirements.</p> <p><b>EYFS Theme:</b> Enabling Environments, A Unique Child, Inclusive Practice 1.2</p> <p><b>EYFS Commitment:</b> The Learning Environment 3:3</p> <p><b>Common Core:</b> Child and young person development, 2</p>					
Date	13/11/09 15/03/10	Organiser	Early Years Foundation Stage Team	Cost	See costing guidance
Time	9.30-3.30	Tutor(s)	Members of the Early Years Foundation Stage Team EYIT	Venue	Laycock Centre Laycock Street N1 1TH

Course Name  
**SENCO FORUM**  
**Writing IEPs In The Early Years**

Target Group : <b>All early years SENCOs in the private, voluntary, independent and maintained sector, including SENCOs in primary schools</b>	CYPP REF EAP 1
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**Course Description:**

The Individual Educational Plan (IEP) is the structured planning documentation of the differentiated steps and teaching requirements needed to help children with special educational needs achieve identified targets.

The IEP is a working document for all staff and must be accessible and understandable to all concerned. The IEP should also be developed in consultation with the SENCO, health professional and parents. Therefore, the writing of IEPs are the responsibility of all staff.

**Aims and objectives:**

By the end of the session practitioners will have discussed how to:

- Identify needs and shared priorities for development
- Use observation to inform targets and strategies for IEPs
- Raise awareness of setting SMART achievable short term targets
- Implement IEPs and use the targets and strategies
- Include parents in the whole process

**EYFS Theme:** A Unique Child

**EYFS Commitment:** Inclusive Practice 1.2

**Common Core:** Effective communication and engagement with children, young people, their families and carers, 1; Child and young person development, 2; multi-agency working, 5; Sharing information, 6

Dates (select one)	15/12/09	Organiser	Early Years Inclusion Team	Cost	FREE
Time	2:00 – 4:30	Tutor(s)	Nicky Joseph	Venue	Laycock Centre Laycock Street N1 1TH

Course Name:

**MAKATON BEGINNERS' COURSE**

Target Group:

**All early years Foundation Stage practitioners, including teachers and childminders, working with children 0-5.**

CYPP REF  
EAP 1a &1b

**Course Description:**

This workshop is recommended for those who need to use Makaton in everyday situations.

The workshop will give an overview of the development of Makaton usage in the UK and where the communication system fits in with signing systems such as BSL.

**AIMS AND OBJECTIVES:**

By the end of the course participants will:

- Have learned stages 1 & 2 of the Makaton vocabulary
- Have understood the background of the Makaton vocabulary
- Have considered how this will impact upon their own practice

This course will help practitioners working towards the following:

- NVQ Units CCLD 301/305

**EYFS Theme:** A Unique Child

**EYFS Commitment:** Inclusive Practice, 1.2

**Common Core:** Effective communication and engagement with children, young people, their families and carers, 1

Date	22/02/10	Organiser	EYFST	Cost	See costing guidance
Time	9:30 –3:30	Tutor(s)	Nigel Reid	Venue	Laycock Centre Laycock Street N1 1TH

Course Title:  
 SENCO FORUM  
**Focus: Early Years Inclusion Development Programme  
 Supporting Children on the Autism Spectrum**

Target Group : <b>All early years SENCOs in the private, voluntary, independent and maintained sector, including SENCOs in primary schools</b>	EYP 1
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These sessions will assist the designated SENCO and manager of the setting to develop and implement good practice, in order to raise the quality of provision for children with Special Educational Needs.

**Course Description**

The Inclusion Development Programme is part of the Government’s strategy for children with special education needs, to strengthen leadership and strategic approaches towards inclusion and meeting the needs of children on the Autism Spectrum

This session will:

- Provide SENCOs with the opportunity to explore the new Inclusion Development Programme.
- Develop practice in early identification assessment and intervention for children with autism

All sessions will make reference to the Early Years Foundation Stage, SEN code of practice, early support materials

Sessions are planned to meet the needs of participants with different levels of knowledge & experience.

**EYFS Themes:** A Unique Child; Learning & Development

**EYFS Commitment:** Play & Exploration 4.1; Areas of Learning & Development 4.4.

**Common Core:** Effective communication and engagement with children, young people, their families and carers, 1; Child and young person development, 2; Multi-agency working, 5; Sharing information, 6

Date	16/03/10	Organiser	Early Years Foundation Stage Inclusion Team	Cost	FREE
Time	2:00 –4:30	Tutor(s)	Pauline Foster	Venue	Laycock Centre Laycock Street N1 1TH

<p>Course Name: <b>CELEBRATING DIVERSITY, EXPLORING CULTURE</b></p>					
<p>Target Group: <b>All Early Years Foundation Stage practitioners including teachers and childminders</b></p>					<p>CYPP REF EAP 1a</p>
<p><b>Course Description:</b></p> <p>This course considers the many diverse cultures of the children and families in early years settings and how, by acknowledging and celebrating those cultures, practitioners can develop a truly inclusive ethos and environment.</p> <p><b>AIMS AND OBJECTIVES:</b></p> <p>By the end of the course practitioners will have:</p> <ul style="list-style-type: none"> <li>• Reflected on the meaning of the term culture</li> <li>• Considered how culture and issues of diversity can impact upon children’s lives and learning</li> <li>• Considered aspects of culture within the context of the early years setting e.g. celebrating festivals and Black History Month: how they can enhance or detract from an anti-discriminatory approach</li> <li>• Explored practical strategies to support the cultural diversity of children and their parents</li> </ul> <p><b>EYFS Theme:</b> A Unique Child; Positive Relationships</p> <p><b>EYFS Commitment:</b> Inclusive Practice, 1:2; Respecting Each Other, 2:1</p> <p><b>Common Core:</b> Child and young person development, 2</p>					
Date	19/03/10	Organiser	Early Years Foundation Stage Team (EY EMAS)	Cost	See costing guidance
Time	9.30-3.30	Tutor(s)	Member(s) of the Early Years Foundation Stage Team (EY EMAS)	Venue	Laycock Centre Laycock Street N1 1TH

<p>Course Name: <b>MAKATON FOLLOW UP WORKSHOP</b></p>					
<p>Target Group: <b>Any early years Foundation Stage practitioners, including teachers and childminders working with children 0-5, who have already completed the Makaton beginners' course.</b></p>					<p>CYPP REF EAP 1a &amp;1b</p>
<p><b>Course Description:</b> This workshop is intended for those practitioners who have completed the Makaton Beginners Course.  It is intended to develop and build upon previous workshop experience.  The workshop will cover stages 3 and 4 of the Makaton handbook.</p> <p><b>EYFS Theme:</b> A Unique Child</p> <p><b>EYFS Commitment:</b> Inclusive Practice, 1.2</p> <p><b>Common Core:</b> Effective communication and engagement with children, young people, their families and carers.</p>					
Date	29/03/10	Organiser	Allyson Pascoe	Cost	See costing guidance
Time	9:30 –3:30	Tutor(s)	Nigel Reid	Venue	Laycock Centre Laycock Street N1 1TH

Course Name <b>INCLUSION IN PRACTICE FOR TEACHING ASSISTANTS (TAs)</b>					
Target Group <b>Teaching assistants working in EYFS settings</b>				CYPP REF EAP 1a	
<p><b>Course Description:</b></p> <p>In this course we will explore inclusion and equality within the context of an early years setting. This will include reference to gender, bilingual children, those with disabilities and SEN and children from diverse cultural backgrounds. We will consider practical strategies for developing inclusive early years practice where barriers to learning are broken down so that all children are able to fully participate in learning.</p> <p><b>AIMS AND OBJECTIVES:</b></p> <p>At the end of the course practitioners will:</p> <ul style="list-style-type: none"> <li>• Have considered how issues of diversity can impact on children’s lives and learning</li> <li>• Understand the key principles that underpin inclusion and equality</li> <li>• Have explored practical strategies for organising an inclusive early years environment</li> </ul> <p><b>EYFS Theme:</b> A Unique Child; Positive Relationships</p> <p><b>EYFS Commitment:</b> Inclusive Practice, 1:2; Respecting Each Other, 2:1</p> <p><b>Common Core:</b> Child and young person development, 2</p>					
Date	17/05/10	Organiser	Tracy Smith	Cost	See costing guidance
Time	9.30- 3.30	Tutor(s)	Tracy Smith	Venue	Laycock Centre Laycock Street N1 1TH

Course Name  
**SENCO FORUM**  
**Focus : Ready To Include**  
**Exploring the Disability and Discrimination Act**

Target Group <b>All early years SENCOs in the private, voluntary, independent and maintained sector, including SENCOs in primary schools</b>	EYP1
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These sessions will assist the designated SENCO and manager of the setting to develop and implement good practice in order to raise the quality of provision for children with Special Educational Needs and Disabilities

**Description**  
 This session will provide SENCOs with the opportunity to explore the legislation and guidance that underpins their work with children with special educational needs and disability in the early years.

**The focus of this session will be on:**

- Raising awareness of the relevant legislation which will enable early years SENCOs to implement their roles and responsibilities. Reference will be made to the Early Years Foundation Stage framework, SEN code of practice and the Disability Discrimination Act

Sessions are planned to meet the needs of participants with different levels of knowledge & experience. Handouts and further reading lists will be provided.

**EYFS Theme:** A Unique Child

**EYFS Commitment:** Inclusive Practice 1.2

**Common Core:** Child and young person development, 2; Multi-agency working, 5; Sharing information, 6

Date	15/06/10	Organiser	Early Years Foundation Stage Inclusion Team	Cost	FREE
Time	2:00 – 4:30	Tutor(s)	Pauline Foster Nicky Joseph Marian Alexis-Sinclair	Venue	Laycock Centre Laycock Street N1 1TH